



# Registration Packet

Fall 2026

[1010Academy.com](http://1010Academy.com)

**“The thief comes to kill, to steal, and to destroy,  
I have come that they may have life, and have  
it more abundantly.”**

**-- John 10:10**

**Welcome to the 2026 fall semester at 10:10 Academy!  
Praying for another year of God’s glory, service to students,  
and walking in unity!**

Dear 10:10 Families,

We’re so excited to welcome you - both new and returning families - to another semester at 10:10 Academy! Thank you for taking the time to review this registration packet. Inside you’ll find important information to help you prepare for a smooth and successful semester.

**A few quick reminders:**

- Be sure to read the [Parent/Student Handbook](#) for key information on campus policies, safety expectations, and dress code.
- Add our main contacts to your email address book so you don’t miss important communication: [Alicia@1010Academy.com](mailto:Alicia@1010Academy.com), [Holly@1010Academy.com](mailto:Holly@1010Academy.com), [Jackie@1010Academy.com](mailto:Jackie@1010Academy.com), [Joannah@1010Academy.com](mailto:Joannah@1010Academy.com), [Lisa@1010Academy.com](mailto:Lisa@1010Academy.com), [Info@1010Academy.com](mailto:Info@1010Academy.com)
- Weekly emails will be sent out every Tuesday once classes begin. Please check your junk folder if you don’t see them and contact [Info@1010Academy.com](mailto:Info@1010Academy.com).
- Parent 1 in Jumbula will receive all official announcements.
- Stay connected by joining our Facebook pages ([10:10 Academy](#) and [10:10 Families](#)) and follow us on [Instagram](#).

**Please also take a moment to:**

- Review the [Volunteer Program & Volunteer Buy-Out Program](#) in this packet for details on how to fulfill your family service hours.
- If you have 7th-12th grade students that are drop-off students, make sure to enroll them in [Study Hall](#) for hours they are not registered in a class when they are on campus. And great news - [Study Hall](#) is FREE! If you are on campus with your students, they should be physically with you, within 6 feet, and in your line of sight, or registered in Study Hall.

We’re committed to keeping our community safe, respectful, and thriving. Please make sure to review campus expectations with your children (see handbook for full details), including supervision requirements, dress code, and respectful behavior.

We’re here for any questions you may have during the registration process. Thank you for being part of our 10:10 community. We can’t wait to see all that this program semester will bring!

In His Service,  
Alicia Dallas  
Program Director  
10:10 Academy  
[Alicia@1010Academy.com](mailto:Alicia@1010Academy.com)  
951-594-8441

# TABLE *of* CONTENTS

1. Contact Information
2. Wednesday Schedule
3. Wednesday Class Descriptions
4. Wednesday Supply Fees
5. Wednesday Family Calendar
6. Jumbula Instructions - Online Registration System
7. Financial Agreement
8. Parent/Student Handbook
9. Volunteer Program and Buyout Option
10. Volunteer Waiver



# CONTACT

## Information

**Meeting Location:** 8223 California Ave., Riverside, CA 92504

[1010Academy.com](https://1010Academy.com) | (951)594-8441 | [Info@1010Academy.com](mailto:Info@1010Academy.com)

### **Alicia Dallas, Program Director**

[Alicia@1010Academy.com](mailto:Alicia@1010Academy.com)

Office Hours: M-F 9-3

Contact Alicia with any questions, comments, or concerns. She is available to help you or direct you to the appropriate person for your need.

### **Holly Croley, Community and Events Director**

[Holly@1010Academy.com](mailto:Holly@1010Academy.com)

Office hours: M, W-Th 9-3

Contact Holly with questions about Student Council, field trips, events, fellowship ideas, or connection and campus experience needs.

### **Jackie Layne, Administration Coordinator**

[Jackie@1010Academy.com](mailto:Jackie@1010Academy.com)

Office Hours: M-TH, 10-12

Contact Jackie with volunteer absences, to make in-person payments, Jumbula, or any needs while on-campus.

### **Joannah Manuel, Teacher Support Coordinator**

[Joannah@1010Academy.com](mailto:Joannah@1010Academy.com)

Office Hours: M-F 9-3

Contact Joannah with any questions about teachers, teaching, and Google Classroom.

### **Lisa Schron, Executive Director**

[Lisa@1010Academy.com](mailto:Lisa@1010Academy.com)

Office hours: M-Th 11-3

Lisa is available to help you or direct you to the appropriate person for your need.

### **Britt Schron, Chairman of the Board**

[Britt@1010Academy.com](mailto:Britt@1010Academy.com)

Contact Britt with inquiries about serving on our Board of Directors, or regarding issues with 10:10 Academy's program that cannot be solved with the Leadership Team.

# Fall 2026 Wednesday Schedule



Alicia Dallas, Program Director - [Alicia@1010Academy.com](mailto:Alicia@1010Academy.com)  
Register on [Jumbula](#).

	Pre-K / Kinder \$165	1-3 \$165	4-6 \$165	7-8 \$200	9-12 \$200	Elective 7-12 \$200
9:00am		1st-6th Piano Superstars	1st-6th Piano Superstars	Physical Science	Biology* ----- Chemistry*	Stewardship in the Kitchen ----- Study Skills
10:00am	Pre-K & Kinder Circle Time	Science Detectives ----- Stories Around the World	Medieval History ----- Adventures in Literature	Jr. High Literature ----- Pre-algebra	Algebra 1 ----- Government	Street Food Scholars ----- Strength & Conditioning ----- Spanish 1A
11:00am	Pre-K & Kinder Core Skills Class	First Fruits Farm Class ----- Story Theater	Cooking Made Easy ----- Math Escape Room	IEW: Following Narnia	Literature & Composition	Bible Breakdown - Defending a Christian Worldview ----- Health & Nutrition ----- Watercolor
1:00pm		Little Engineers Lab ----- Art Adventures	Chemistry & Physics Experiment Lab ----- IEW: Fables, Myths & Fairytals	Medieval History	American History ----- Earth Science ----- Literature & Composition	ASL 1A ----- Graphic Design for A(i) Mobile World ----- Guitar Kickstart
2:00pm		1 <sup>st</sup> - 6 <sup>th</sup> Fitness Fun	1 <sup>st</sup> - 6 <sup>th</sup> Fitness Fun		Foundations of Composition and Literature	Theater ----- Digital Photography Basics

- The registration fee of \$75 is non-refundable and applies per student, per semester
- Please view the Fall 2026 Registration Packet for full information, class descriptions, the family calendar, and supply fee chart
- Instructors subject to change before the start of classes
- Wednesday classes start August 26th and meet for 15-weeks. Please view the Family Calendar for dates
- \* Extended classes are \$300 and start at 8:30am

Meeting Location: 8223 California Ave., Riverside, CA 92504  
[1010Academy.com](http://1010Academy.com) | (951)594-8441 | [Info@1010Academy.com](mailto:Info@1010Academy.com)

Sign Up on  
Jumbula



# Wednesday Class Descriptions

---

## Preschool & Kindergarten – \$165 per class/hour

**Preschool & Kindergarten Circle Time**, teacher: Alicia Dallas

No suggested text

Supply fee: **\$10**

If your 3-5-year-old isn't quite ready for our second hour of Kindergarten, this one-hour session is the perfect fit! In this class we will do circle time and more! Through songs, poetry, show-and-tell, art, crafts, nature study and more, students will work on developing skills in calendar awareness, math, phonemic awareness and literacy, music, movement, and social/emotional development. Join us for this fun, engaging, hands-on class.

\* If your child took this class last year and is looking to take it again this year, the content will be different!

\*\* All students must be potty trained or have a parent stay with them who can tend to their needs.

**Preschool & Kindergarten Core Skills**, teacher: Alicia Dallas

No suggested text

Supply fee: **\$10**

This one hour class will continue the learning from the above Circle Time Class. NOTE: If you are only registering for one class, please register for the Pre-K & Kinder Circle Time as this Core Skills class will continue the lessons and learning that we begin during the first hour. During this second hour of Pre-K & Kindergarten, we will continue our learning from the Circle Time class using movement, crafts, art, and more to practice beginning reading and writing skills; science and math.

\* If your child took this class last year and is looking to take it again this year, the content will be different!

\*\* All students must be potty trained or have a parent stay with them who can tend to their needs.

## 1st-3rd – \$165 per class/hour

**Art Adventures: Create, Learn & Explore!**, teacher: Danitza Rave

No suggested text

Supply fee: **\$25**

Get ready for a class where art meets imagination and learning comes to life! In this fun and interactive class, students in grades 1–3 will dive into creative art projects while exploring exciting monthly themes like animals, seasons, holidays, and more! Through guided instruction and simple discussion, students will learn important art skills like color, shape, pattern, and texture in a way that feels fun and easy. Each class blends creativity with learning, helping students build confidence, strengthen fine motor skills, and express their own unique ideas. By the end of the class, students will have completed meaningful art projects and gained a stronger understanding of basic art skills while also learning about the world around them, and a variety of engaging themes throughout the year!

# Wednesday Class Descriptions

---

## 1st-3rd – \$165 per class/hour (continued)

### **First Fruits Farm Class**, teacher: Patricia Ball

No suggested text

Supply fee: **\$15**

First Fruits Farm class teaches hands-on skills in organic gardening, soil health, and livestock management while diving into biblical principles of creation, stewardship, patience, and God's provision. Throughout the course, we will explore scripture as it relates to our farming lessons. Livestock lessons will cover daily care, life cycles, and ethical husbandry practices that honor the animals. Students will also have the opportunity to grow their own crops, be stewards of the soil, and build community through sharing the harvest.

### **Fitness Fun**, teacher: Maggie King

No suggested text

Supply fee: **\$10**

This physical education course for grades 1–6 will focus on fundamental movement skills such as stretching, running, jumping, throwing, catching, balancing and basic tumbling. We will accomplish this through games and fun drills. Students will develop teamwork, sportsmanship, and healthy habits while improving strength, coordination, and cardiovascular fitness.

### **Little Engineers Lab**, teacher: Joanna Manuel

No suggested text

Supply fee: **\$15**

Get ready to build, explore, and think like an engineer in Little Engineers Lab! In this hands-on STEAM class, students will design and create exciting projects like bridges, towers, marble runs, and simple machines while using math skills like measuring, counting, and problem-solving. Each week brings a fun challenge that encourages creativity, teamwork, and perseverance as students test and improve their designs. Through trial and error, they will discover how math helps bring their ideas to life in real and meaningful ways. This class is perfect for curious learners who love to build, experiment, and ask "what happens if...?" By the end of the semester, students will feel confident tackling challenges and proud of the amazing things they've engineered!

### **Piano Superstars**, teacher: Ana Martinez Guinto from Rockstars of Tomorrow

Students must bring a battery powered keyboard, we highly recommend a 61 key (it's a good size to transport). The supply fee includes a piano book tailored to your student's specific level.

Supply fee: **\$15**

Grow Your Confidence on the Keys with Piano Superstars! This is a beginner friendly piano class but we do our best to accommodate all skill levels within the group setting. Beginners work on the basics while more intermediate/advanced students work on more advanced skills. This class helps students build a strong foundation while growing confidence at the keys. Students will develop essential skills like note reading, rhythm, technique, and chord playing, while learning fun, recognizable songs. This class helps students improve musically and prepare for performing with others. Whether your goal is to join a worship team or play your favorite songs at home, we'll help you grow while having fun.

# Wednesday Class Descriptions

---

## 1st-3rd – \$165 per class/hour (continued)

### ***Science Detectives: Exploring Chemistry & Physics Through Experiments,***

teacher: Nicole Baird

Suggested text: [ISBN 9781935495987](#)

Supply fee: **\$20**

Have you ever wondered how a huge cruise ship can float while a tiny pebble sinks? Or how a tiny kernel of corn explodes into popcorn? Get ready for a science class full of hands-on experiments, surprising reactions, and exciting discoveries every single week. From making our own lava lamps to explosive soda geysers, young scientists will investigate these mysteries and discover exciting chemistry and physics concepts as they ask questions, make predictions, observe closely, and use the scientific method.

### ***Stories from Around the World,*** teacher: Jenny Stewart

No suggested text

Supply fee: **\$10**

Do you love a good story? Do you want to learn more about the world you live in? Then this class is for you! Be swept away by a beautiful tale from a country you have perhaps never heard of! We will travel around the globe, thru time, and into the lives of people and places both past and present! Discover the beautiful things of their culture, make an interesting craft, sing a new song, taste something delicious, and learn more about the world God created! Please note: in this class you will experience history, literature, geography, and wonder!

### ***Story Theater,*** teacher: Sara Allen

No suggested text

Supply fee: **\$10**

Watch your student read aloud with expression, fluency and joy, which is the focus of this class. Students will also gain a deeper understanding of text, characters and plot as well as learn to work as a team and gain confidence in speaking and presenting. Using readers theater scripts, students will be assigned lines each week, not to memorize, but to practice reading. Readers of all levels are encouraged to enroll. Students will perform scripts in class and videos will be provided for families to enjoy. Consistent attendance and practice reading lines each week is essential for student and whole class success. Class will perform at the end of the semester celebration.

# Wednesday Class Descriptions

---

## 4th–6th – \$165 per class/hour

### ***Adventures in Literature***, teacher: Sara Allen

Suggested text: TBD

Supply fee: **\$10**

Ready to go on an adventure? In this class we take off on adventures that you can only have through the pages of a book. We will enjoy exploring each book together as we learn story elements, vocabulary and history or geography of the places we go. In our own version of a book club, we will discuss each week's assigned reading and enjoy hands-on activities that help us more deeply understand each story. If reading is a challenge, students are encouraged to use audio books to engage with these wonderful stories.

### ***Cooking Made Easy***, teacher: Maggie King

No suggested text

Supply fee: **\$30**

In this hands-on cooking class for grades 4–6, students will learn kitchen safety, hygiene, basic cooking skills, and simple nutrition concepts. Emphasis will be on measuring, safe utensil use, teamwork, and reading/following recipes. Students will prepare several no bake recipes and if heat is required for a dish it will be thoroughly supervised. Most importantly students will be tasting their creations!

### ***Chemistry & Physics Experiment Explorer Lab: Exploring Chemistry & Physics Through Experiments***, teacher: Nicole Baird

Suggested text: [ISBN 9781935495987](#)

Supply fee: **\$20**

Have you ever wondered how a huge cruise ship can float while a tiny pebble sinks? Or why onions make you cry? Get ready for a science class full of hands-on experiments, surprising reactions, and exciting discoveries every single week. From making our own lava lamps to explosive soda geysers, students will explore chemistry and physics in a fun, engaging way while learning to use the scientific method to ask questions, make predictions, test ideas, and figure out how the world works.

### ***Fitness Fun***, teacher: Maggie King

No suggested text

Supply fee: **\$10**

This physical education course for grades 1–6 will focus on fundamental movement skills such as stretching, running, jumping, throwing, catching, balancing and basic tumbling. We will accomplish this through games and fun drills. Students will develop teamwork, sportsmanship, and healthy habits while improving strength, coordination, and cardiovascular fitness.

# Wednesday Class Descriptions

---

## 4th–6th – \$165 per class/hour (continued)

***IEW Fables, Myths, and Fairy Tales, Part A***, teacher: Emily Berry

Suggested text: [ISBN 9781623413095](#)

Supply fee: \$5

Throughout this year-long class, students will learn how to incorporate IEW's Structure and Style elements to improve their writing skills. Throughout the course of the school year, students will learn how to take notes, retell narrative stories, summarize references, write from pictures, and compose their own fables, myths, and fairy tales.

***Math Escape Room***, teacher: Joannah Manuel

No suggested text

Supply fee: \$15

Step into a world of mystery where every clue leads to a solution waiting to be uncovered! In this hands-on, project-based STEAM class, students will work in teams to crack codes, solve puzzles, and complete exciting escape-style challenges. Using math skills like logic, number patterns, coordinates, fractions, and simple equations, students will decode messages, unlock hidden clues, and solve layered challenges. Each week introduces a new type of puzzle—from secret messages and coordinate maps to logic grids and number mysteries—building toward larger escape missions. This class encourages teamwork, critical thinking, and perseverance as students discover that every problem has a solution waiting to be found. By the end of the semester, students will put their skills to the test in a final, full-class escape room experience!

***Medieval History***, teacher: Dannielle Murphy

Suggested text: [ISBN 9781683440949](#)

Supply fee: \$10

Join us as we study world history and bring the settings and characters from the Fall of Rome to the Renaissance to life. Timeline, geography, artist/picture study, special projects, and class presentations make the learning process fun and assists in retaining the information. Study medieval civilizations spanning the whole globe, including the Byzantines, Vikings, Aztecs, and church history of this period. See God's guiding hand as we imagine the adventures, hardships, failures, and triumphs of the incredible events and civilizations that shaped the Middle-Ages.

***Piano Superstars***, teacher: Ana Martinez Guinto from Rockstars of Tomorrow

Suggested materials: Students must bring a battery powered keyboard, we highly recommend a 61 key (it's a good size to transport). The supply fee includes a piano book tailored to your student's specific level.

Supply fee: \$15

Grow Your Confidence on the Keys with Piano Superstars! This is a beginner friendly piano class but we do our best to accommodate all skill levels within the group setting. Beginners work on the basics while more intermediate/advanced students work on more advanced skills. This class helps students build a strong foundation while growing confidence at the keys. Students will develop essential skills like note reading, rhythm, technique, and chord playing, while learning fun, recognizable songs. This class helps students improve musically and prepare for performing with others. Whether your goal is to join a worship team or play your favorite songs at home, we'll help you grow while having fun.

# Wednesday Class Descriptions

---

## 7th-8th – \$200 per class/hour

**IEW Following Narnia, Vol. 1 The Lion's Song**, teacher: Emily Berry

Suggested text: [ISBN 9781623412388](#), C.S. Lewis books: The Magician's Nephew. The Lion, the Witch, and the Wardrobe. (any version written by C.S. Lewis is fine)

Supply fee: **\$5**

In this two semester class, students will read and write about Narnia while they learn to write with the IEW Structure and Style writing method. Throughout the course of the school year, students will learn note making and outlines, writing from notes, retelling narrative stories, summarizing references, writing from pictures, summarizing multiple references, inventive writing, formal essay models, and formal critique.

\* This class will follow the same reading schedule as the 7th-8th grade literature class which allow students who enroll in both classes the opportunity to reinforce understanding through both literary analysis and writing.

**Jr. High Literature: Journey through Narnia**, teacher: Donna Wilson

Suggested text: Books by C.S. Lewis: Magician's Nephew; The Lion, Witch, and the Wardrobe; The Horse and His Boy

Supply fee: **\$10**

Step through the wardrobe and into a world of adventure! We will explore The Chronicles of Narnia by C.S. Lewis in chronological order, discovering the rich characters, epic battles, and powerful themes woven throughout the series. Through discussion, art and hands-on activities, Narnia will come to life in a fun and engaging way.

\* This class will follow the same reading schedule as the 7th-8th grade IEW class which allows students who enroll in both classes the opportunity to reinforce understanding through both literary analysis and writing.

\*\* Any version of these books written by CS Lewis will work)

**Medieval History**, teacher: Donny Wilson

Suggested text: [ISBN 9781892427069](#)

Supply fee: **\$10**

Step into this fascinating world of the Middle Ages in this engaging history class. Students will explore the rise and fall of kingdoms, the lives of knights and nobles, the power of the church, and key events that shaped the medieval world. Through interactive discussions, games and projects, history will come to life as we journey from the fall of Rome through the Renaissance. Students will build timelines and connect historical events to a biblical world view.

# Wednesday Class Descriptions

---

## 7th–8th – \$200 per class/hour (continued)

**Physical Science**, teacher: TBD

Suggested text: [ISBN 9781932012774](#)

Supply fee: **\$20**

Physical Science is a two-semester, lab science. It is an engaging study that prepares students to successfully transition to Earth Science, Biology, or Chemistry. Students grasp concepts related to Chemistry through a thorough investigation of the Periodic Table. These concepts come alive through setting up, observing, and describing chemical reactions. Physics explorations in forces, energy, sound, light, electricity, and magnetism give students a rich appreciation of activities fundamental to their lives. Students apply their knowledge of Chemistry and Physics principles to a study of our Earth from core to atmosphere and to an introduction to processes seen in living systems. The focus of class time is on the introduction of concepts and lab activities.

## 9th–12th Core Classes – \$200 per class/hour

**American History**, teacher: Sarah Simpson

Suggested text: [ISBN 9781683442394](#)

Supply fee: **\$5**

Step into the fascinating world of American History! This year-long class is a survey of the history of America from native peoples, European settlements, nation-building, and expansion through the modern age. The course will focus on learning through reading, response, class discussions, timeline work, map work, and individual projects.

**Foundations of Composition and Literature**, teacher: Lisa Schron

Suggested texts: All works will be provided by the instructor

Supply fee: **\$10**

This course will be a foundational, high school level composition course. In the first semester, we will focus on the mechanics of writing in greater detail. While still engaging in literary analysis, research, vocabulary, and grammar, we will slow down the reading and focus on the writing. Much time will be spent on writing prep, the 5-paragraph essay model, thesis development, the structure of paragraphs, formatting, and differing response styles. We will even explore how we can use AI to help us write, while still being academically ethical and honest. Some writing will be done in-class. All papers and writing will be graded by the instructor, edited, and resubmitted by the student.

\* Students can enroll in the 11am Literature and Composition class and this class - we will cover different content when we read works of literature

\*\* Second semester this class will transition to the same pacing and sequence of the 11am Literature and Composition class

# Wednesday Class Descriptions

## 9th–12th Core Classes – \$200 per class/hour (continued)

**Earth Science**, teacher: Holly Croley

Suggested text: [ISBN 9780996278430](#)

Supply fee: \$25

This course is an introduction to how the Earth has been designed as a haven for life, leading students to discover truths about its design and the One who designed it. It begins with a study of the Earth's basic structure, allowing students to explore the physical and chemical properties of minerals and rocks. Additional topics include plate tectonics, fossils and the fossil record, geology and the Earth's hydrosphere, as well as oceans, climate, and weather, all culminating in a look at our vast solar system. This is a physical science course that includes both in-class and at-home labs.

**Government**, teacher: Ryan Croley

Suggested text: [ISBN 1940110297](#)

Supply fee: \$5

In this course, students will learn how the United States government works, with a focus on becoming informed and responsible citizens. Topics include the structure and function of government, the three branches, and the rights and responsibilities of citizens. A key part of the class will focus on the election process, including primaries and caucuses, the general election, and how to evaluate candidates and campaign strategies. Through engaging projects and in-class activities, students will build skills to evaluate information carefully, understand different perspectives, and make informed decisions.

Students will also complete an in-depth study of the U.S. Constitution, developing a strong understanding of its principles and how they apply to everyday life.

**Literature & Composition**, 11am and 1pm, teacher: Lisa Schron

Suggested text: Romeo and Juliet (highly recommend "No Fear" version [ISBN 9781586638450](#)), The Legend of Sleepy Hollow & Rip Van Winkle ([ISBN 9781479445646](#)), All Quiet on the Western Front ([ISBN 9780449213940](#)), A Clean, Well-Lighted Place (provided), In Flanders Fields (provided)

Supply fee: \$5

The work of some authors influences us forever. But why? Is it their unique writing style? Did they pioneer a literary movement? Did they take a risk and write about something controversial for their time? Did they expose a social ill? These are all questions we will seek to answer in this course. Students will also encounter the traditional elements of a high school English class, including grammar, mechanics, vocabulary studies, literary devices, and MLA formatting. We will learn the requirements of differing responses and focus on how to analyze a piece of literature and respond.

# Wednesday Class Descriptions

## 9th–12th Core Classes – \$200 per class/hour (continued)

### Math Courses

Our math classes are a huge asset to the homeschool community! Many of us don't feel equipped to go back all those years and relearn these important disciplines. Let us help you! Class times will cover an average of four lessons a week with suggested homework material to adequately fulfill high school math requirements. These courses are designed to teach the student to learn while supporting the parent in their home instruction. Parents are responsible for grading homework daily to catch mistakes early!

**Algebra 1**, teacher: Holly Croley

Suggested text: [ISBN 9781565771345](#), Solutions manual highly encouraged

Supply fee: \$10

Algebra 1 is a foundational year of learning the basic concepts of Algebra to carry the student through high school math. The second semester is a continuation of and building upon the skills learned in semester 1. Class times will cover an average of four lessons a week with suggested homework material to adequately fulfill high school math requirements. This course is designed to teach the student to learn while supporting the parent in the home instruction.

**Pre-Algebra: Saxon 8/7**, teacher: Lisa Schron

Suggested text: [ISBN 9781591413202](#), highly recommend solutions manual (not answer guide)

Supply fee: \$5

Saxon 8/7 is a great foundation for our growing math students. This text does a wonderful job of reviewing the vital concepts needed to move to higher-level math courses, while introducing bits of algebra along the way. The class will include instruction each week on 4-5 lessons, in-class quizzes and tests, and hands-on activities. Math support will be offered as group tutoring on Mondays (on-site) and optional Friday help sessions online - all included in the class fees. Some students may benefit from repeating this class before moving on to Algebra 1. Parents are responsible for grading homework daily to catch mistakes early!

## Extended High School Sciences – \$300 per class

**Biology**, teacher: Holly Croley

Suggested text: [ISBN 9781932012545](#)

Supply fee: \$25

From a study of the five-kingdom classification system to cellular biology, to genetics, students will get a very thorough instruction of the systems of life. Class will include textbook reading, microscope usage, robust vocabulary, class discussion, hands-on labs and the all-important dissections. This class will equip students for a full experience and understanding of biology.

\* Please note this is an extended course of 1 ½ hours and is a recommended year long course with re-registration at semester.

# Wednesday Class Descriptions

## Extended High School Sciences – \$300 per class (continued)

**Chemistry**, teacher: Sue Strother

Suggested text: Discovering Design with Chemistry with Answer Key and Tests Booklet

[ISBN 099627846X](#), [ISBN 0996278478](#)

Supply fee: **\$10**

An exhilarating, college-preparatory, lab science, this class covers fundamental aspects of chemistry such as the classification of matter, atomic structure, spectroscopy, chemical bonding, molecular geometry, physical change, chemical change, stoichiometry, solutions, ideal gases, acid/base chemistry, reduction/oxidation reactions, thermochemistry, thermodynamics, kinetics, and chemical equilibrium. Weaving together concepts and their mathematical applications, the course teaches students how to think as a chemist so they can analyze the major changes that occur in matter. Our class time will focus on introduction to concepts, labs per curriculum, and alternative/ supplemental labs and demonstrations. Weekly homework assignments require 4-8 hours to complete. Tests are assigned to be completed outside of class, so parents can determine the method of test-taking. Prerequisite: Algebra I

## 7th–12th Electives – \$200 per class/hour

**ASL 1A**, teacher: TBD

Suggested text:

Supply fee: **\$10**

This class will focus on the basics of communication using American Sign Language. Students will learn the basic components of ASL such as alphabet, ASL-fingerspelling, numbers, introductions, grammar, and vocabulary. Students will also learn about the deaf culture – which is crucial to a good understanding of the language.

**Bible Breakdown: Defending a Christian Worldview**, teacher: Britt Schron

Suggested text: the Bible, NKJV

Supply fee: **\$10**

We will look at specific stories of the Bible that define and set apart Christianity from other world religions(worldviews). Students will learn key distinctives while diving deeper into core truths of scripture.

# Wednesday Class Descriptions

---

## 7th–12th Electives – \$200 per class/hour (continued)

***Digital Photography Basics***, teacher: Connie Enriquez

Suggested text: [ISBN 1465436073](#)

Supply fee: **\$20**

This class is designed for beginners who want to learn the basic fundamentals of digital photography. Using a DSLR camera, this course will cover essential techniques and concepts to help you capture stunning images. Additionally, students have the option to enter their portfolio into a county fair or photography contest for recognition and awards. This project provides students with a real-world application of their newly acquired photography skills and an opportunity to receive feedback from peers and professionals in the field. This fall course is also designed to prepare students for the spring component and next level of digital photography skills.

***Graphic Design for A(i) Mobile World***, teacher: Britt Schron

No suggested text

Supply fee: **\$20**

As more and more people have access to mobile devices and the various social media and A.I. apps on them, the world gains more inadvertent designers. Graphic design used to be limited to trained people with expensive desktop computers and software. The smart phone has democratized people's access to creating graphic design. Students will learn how to use free apps to create modern design solutions.

***Guitar Kickstart***, teacher: Rockstars of Tomorrow

Suggested materials: Guitar, tuner, guitar strap (cable and battery powered amp if bringing electric guitar)

Supply fee: **\$35**

Jumpstart your musical journey with Guitar Kickstart! Designed for beginners but open to all skill levels, this class helps students learn the essentials of guitar playing — from basic chords and strumming patterns to playing along with real songs. In a fun, relaxed environment, students build confidence, rhythm, and technique while discovering their unique sound. Whether your goal is to join a worship team or play your favorite songs at home, Guitar Kickstart is the perfect first step toward becoming a true Rockstar. Supply fee will include booklet and a music stand. Guitar rentals are available for \$20 for 3/4 size or \$30 for full size. Please contact Rockstars of Tomorrow at 951-344-5554 for info about renting or purchasing a guitar.

# Wednesday Class Descriptions

## 7th–12th Electives – \$200 per class/hour (continued)

**Health and Nutrition**, teacher: Katiria Molina

Suggested text: [ISBN 9798218788049](#)

Supply fee: **\$5**

The Nutrition and Healthy Living course provides students in grades 7–12 with a comprehensive introduction to the principles of nutrition, healthy eating habits, and lifestyle choices that support overall health and wellness. The course emphasizes understanding how food fuels the body, supports growth and development, and impacts physical and mental performance. Instruction encourages critical thinking about food choices and helps students develop practical skills for making informed decisions about nutrition in everyday life. Students will participate in activities such as meal planning, analyzing food labels, and identifying nutrient-rich foods.

**Spanish 1A**, teacher: Zaida Flores

Suggested text: curriculum will be provided

Supply fee: **\$10**

This Spanish course builds students from zero knowledge to basic conversational ability through classical methods. Students master pronunciation, essential grammar, and practical vocabulary while memorizing four Bible verses in Spanish. By semester's end, students hold basic conversations about daily life, family, routines, and preferences. They read simple texts with correct pronunciation and write short paragraphs using proper grammar. Students leave with clean pronunciation, functional present tense grammar, 150+ vocabulary words, and the ability to describe themselves, their families, their daily routines, and current actions in Spanish. Strong foundation for continued Spanish study.

**Stewardship in the Kitchen: The Making of a Restaurant**, teacher: Jasmine Coronado

No suggested materials

Supply fee: **\$45**

How do you move from a single recipe to a successful, mission-driven business? This 15-week intensive course is designed for high schoolers with an entrepreneurial heart and a desire to serve. Students won't just learn to cook; they will experience *The Making of a Restaurant* from the ground up. Grounding our work in the principle of Colossians 3:23—doing all things with excellence as unto the Lord—students will navigate the entire lifecycle of a culinary startup. This simulation covers everything from the initial vision and branding to the technical execution of a high-end menu, culminating in a professional "Grand Opening" event for families and guests.

**Study Skills**, teacher: Emily Berry

Suggested text: None

Supply fee: **\$10**

The goal of this class is to provide students with the necessary study skills they need to learn and apply as they continue on their educational path. We will cover organization, reading comprehension, note taking, outlining, study skills, and the general skills needed to continue on as successful independent learners.

# Wednesday

# Class Descriptions

---

## 7th–12th Electives – \$200 per class/hour (continued)

**Street Food Scholars: Culture, Cuisine, and Community**, teacher: Jasmine Coronado

No suggested materials

Supply fee: **\$45**

Step into the vibrant, high-energy world of global street food! From the glowing lanterns of Asian night markets to the bustling sidewalk carts of Latin America, this 15-week course is an all-access pass to the most iconic "on-the-go" flavors on the planet. We are moving beyond the dining room and onto the streets to discover how culture, geography, and history create the ultimate "grab-and-go" culinary masterpieces. Our class follows a rhythmic, professional "Passport & Plate" two week cycle. On week A (The Expedition) we will spend time exploring the "why" behind the flavors, tracing how ancient spice routes and local landscapes created the world's most famous street eats. During week B (The Execution) we will step into the kitchen to recreate the magic, working with authentic techniques and ingredients.

**Strength and Conditioning**, teacher: Katiria Molina

Suggested materials: A moderate-weight pair of dumbbells & yoga mat

Supply fee: **\$5**

This Strength and Conditioning course introduces students in grades 7–12 to the foundational principles of physical fitness, movement mechanics, and athletic development. The program is designed to improve overall physical health, strength, endurance, coordination, and injury prevention through structured exercise and conditioning activities.

**Theater**, teacher: Allie Reyna

Suggested text: Scripts will be provided

Supply fee: **\$20**

Theater class students will work together each week to put together a production of *The Lion, The Witch and The Wardrobe*. First semester will include try outs, and character studies, along with practice time. The second semester will focus more on rehearsal and the actual production. You will need to be enrolled in both semesters to participate in the play.

**Watercolor Art**, teacher: Donna Wilson

Suggested text: [ISBN 9780760391419](#)

Supply fee: **\$10**

Learn the basics of watercolor. In this class we will learn the tools, materials, technique, color theory, and color mixing of water color art. Each week we will practice painting together and grow in this beautiful artistic skill. What I love about watercolor is how relaxing it can be, and how it can be a wonderful skill to enrich our everyday lives.

# WEDNESDAY

## Supply Fees

Pre-K & Kinder Circle Time	\$10	<b>9th-12th</b>	
Pre-K & Kinder Core Skills	\$10	American History	\$5
<b>1st-3rd</b>		Earth Science	\$25
Art Adventures	\$25	Foundations of Composition & Literature	\$10
First Fruits Farm Class	\$15	Government	\$5
Fitness Fun	\$10	Literature & Composition	\$5
Little Engineers Lab	\$15	<b>Extended Classes</b>	
Piano Superstars	\$15	<b>9th-12th</b>	
Science Detectives	\$20	Biology	\$25
Stories from Around the World	\$10	Chemistry	\$10
Story Theater	\$10		
<b>4th-6th</b>		<b>7th-12th Electives</b>	
Adventures in Literature	\$10	ASL 1A	\$10
Cooking Made Easy	\$30	Bible Breakdown: Defending a Christian Worldview	\$10
Exploring Chemistry & Physics Through Experiments	\$20	Digital Photography Basics	\$20
Fitness Fun	\$10	Graphic Design for A(i) Mobile World	\$20
IEW: Fables, Myths & Fairytales	\$5	Guitar Kickstart	\$35
Math Escape Room	\$15	Health and Nutrition	\$5
Medieval History	\$10	Spanish 1A	\$10
Piano Superstars	\$15	Stewardship in the Kitchen: The Making of a Restaurant	\$45
<b>7th-8th</b>		Street Food Scholars: Culture, Cuisine, and Community	\$45
IEW Following Narnia	\$5	Strength & Conditioning	\$5
Jr. High Literature: Journey through Narnia	\$10	Study Skills	\$10
Medieval History	\$10	Theater	\$20
Physical Science	\$20	Watercolor Art	\$10
Pre-Algebra	\$5		
Algebra 1	\$10		

### Reminders about Registration and FAQ's:

- Classes will meet for 15-week semesters (14 full classes and 1 minimum day with an afternoon celebration)
- Please make sure you understand our volunteering policy before signing up for classes
- K-6th parents are required to remain on-site at all times
- The semester registration fee is \$75 per student, and is non-refundable
- Payment of the registration fee holds your place in a class
- Class fees and supply fees, or a portion of them in accordance with our payment plan, are due the 2nd week of classes
- Some classes may have additional costs for competitions, field trips, and if supply fees run out - please see each course syllabus for more information
- After **September 2, 2026**, if you drop a class, you will receive a credit towards your future balances to be used for members of your immediate family, held in your name for two semesters

\*Classes and teachers subject to change

# Family Calendar



## Fall 2026 Semester

### August 2026

<b>Drop Deadline</b>	<b>8/3/26</b>	<b>3:00pm</b>	<b>Drop deadline for refund or class fees and supply fees</b>
Parent Orientation	8/12/26	10am-12pm	Fellowship Hall, Youth Room, 7th+ students welcome
Cleaning Day	8/19/26	9am-11am	Campus Cleaning Day
Week - 1	8/26/26		

### September 2026

Week - 2	9/2/26		Drop for credit by 3pm, 1st payments due
First Friday	9/4/26	6:30pm-8:30pm	Fellowship Hall
<b>Labor Day</b>	<b>9/7/26</b>		<b>No Classes</b>
Week - 3	9/9/26		First Responders Day
Week - 4	9/16/26		Picture Day
Welcome Back Picnic	9/18/26	5:30pm-7:30pm	Large Field
Week - 5	9/23/26		Spirit Day
Week - 6	9/30/26		

### October 2026

<b>First Friday HOCO</b>	<b>10/2/26</b>	<b>6:30pm-8:30pm</b>	<b>Fellowship Hall</b>
Week - 7	10/7/26		2nd payments due
Week - 8	10/14/26		
<b>Mother-Son Event</b>	<b>10/16/26</b>	<b>6:30pm-8:30pm</b>	<b>Fellowship Hall</b>
<b>Semester Break</b>	<b>10/19-10/23</b>		<b>No Classes</b>
Week - 9	10/28/26		Dress Up Day

### November 2026

Week - 10	11/4/26		Final payments due, Election Day, Volunteer Appreciation
<b>First Friday FriendsGiving</b>	<b>11/6/26</b>	<b>6:30pm-8:30pm</b>	<b>Fellowship Hall</b>
Week - 11	11/11/26		Veteran's Day, Patriotic Spirit Day
Week - 12	11/18/26		Visitor Day
<b>Thanksgiving Break</b>	<b>11/23-11/27</b>		<b>No Classes</b>

### December 2026

Week - 13	12/2/26		Fall Student Craft Fair
<b>Family Christmas Night</b>	<b>12/4/26</b>	<b>6:30pm-8:30pm</b>	<b>Holiday Celebration – Fellowship Hall</b>
Week - 14	12/9/26		Pizza n' PJs
Week - 15	12/16/26		Semester End Celebration (Worship Center)

**Christmas Break** No Classes 12/21/26 - 1/15/26

# Jumbula Instructions

---

## How to Register for Classes

### Step 1: Get Started

- Go to: <https://10-10-academy.jumbula.com/registration>
- You can also access the registration page from the Jumbula homepage, then click on “**Registration**” navigation tab to view available classes.

### Step 2: Register for Classes

- Click “**Add Class**” next to the class you want.
- On the new page, click “**Express Register**” at the bottom.
- Check the box next to the class name, then click “**Continue.**”

### Step 3: Fill Out Information

Enter the following details:

- **Participant info**
- **Parent/guardian contact info** - Parent 1 will be our primary contact
- **Emergency contact**
- **School, insurance, medical, allergy info**
- **Photo release**
- Click “**Continue**” when complete.

### Step 4: Review Fees

You’ll see the following charges:

- **Class fee**
- **Supply fee**
- **\$75 registration fee**
- **Convenience fee** (if paying by credit card)

### Step 5: Add More Classes (Optional)

- Click “**Select classes for new participant**” to add more classes.
- You can choose to register the same student (their info will auto-fill) or a new one.
- For the same student, **confirm their grade** and **photo release again.**

### Step 6: Choose Payment Option

You can:

- **Pay in full**
- **Choose the payment plan** (add \$10 fee per class)
- **Pay by credit card** (adds a convenience fee)
- **Select cash or check** (payment must be received in 5 business days to secure your spot)
- Choose “**Pay Later**” (staff only)

Continued on Next Page ->

# Jumbula Instructions

---

## How to Register for Classes (continued)

### Step 7: Complete Registration

- Once finished, you'll receive a receipt by email. If you do not receive a confirmation email, your registration did not go through.
- **Your classes are reserved only after the \$75 registration fee is received.**

### Important Notes

- “**Parent 1**” in your Jumbula account will receive all communications from 10:10 Academy.
- If paying by **cash or check**, payment must be received **within 10 business days**, or your registration will be canceled.

### Retrieving Registration Data

- Log into your Jumbula account
- Click on “**Enrollment History**”
- A list of your orders will appear by date
- Click on the arrow to expand each order you need to reference

### Step 4: Review Fees

You'll see the following charges:

- **Class fee**
- **Supply fee**
- **\$75 registration fee**
- **Convenience fee** (if paying by credit card)

### Payment by mail, mail to:

10:10 Academy  
19069 Van Buren Blvd., Ste. 114-481  
Riverside, CA 92508  
**(Make checks payable to 10:10 Academy)**

### To pay with cash in-person:

Visit the 10:10 Academy office at:  
8223 California Avenue, Riverside  
Email [Info@1010Academy.com](mailto:Info@1010Academy.com) to schedule an appointment.

### Staff/Teachers Only

At checkout, select the “**Staff – pay later**” option.

# Financial Agreement

---

## 10:10 Academy Financial Policies

To enroll in classes at 10:10 Academy, you must agree to our financial policies. These policies are listed in our online registration system and are provided here for easy reference.

### Fees Overview

#### Registration Fee:

- **\$75 per** K–12 student, per semester (non-refundable)
- This fee is due at the time of registration—even if you later choose not to attend, you are still financially liable to pay.

#### Class Fees:

- Charged per class, per hour, per semester (see class schedule for details)
- Subject to change as operational costs fluctuate

#### Monthly Payments:

- **\$10** will be added if you choose to pay in monthly installments.

#### Late Fees:

- **\$20 per month**, per family, for overdue and late payments to cover extra administration costs in collecting fees.

### Payment Methods and Policies

#### Accepted Payment Methods:

- Cash, check, or credit card (Note: credit card payments include a convenience fee.)

#### Payment Options:

- Pay in full before classes begin
- Or pay in up to 3 installments (dates will be announced in weekly announcement emails and program calendar)

#### Delinquent Payments:

- Late payments may result in suspension from classes.
- Accounts over 6 months past due may be referred to the Board of Directors for collections.

#### Scholarships and Assistance:

- Requests for financial assistance must be submitted to the Leadership Team before the semester starts and approved by the Board of Directors.

#### Past Balances:

- All outstanding fees from previous semesters must be paid before registering again.

Continued on Next Page ->

# Financial Agreement

---

## 10:10 Academy Financial Policies (continued)

### Refunds, Credits, and Class Changes

#### Drop for Refund:

- Class and supply fees will be refunded if dropped by the refund deadline.
- The **\$75 registration fee** is always **non-refundable**.
- Deadlines are announced via email, social media, and the program calendar.

#### Drop for Credit:

- If dropped **after the refund deadline**, paid class fees can be converted into a family credit (valid for 2 semesters).
- Credit requests must be submitted in writing (email is acceptable) by 3:00pm on the second Wednesday of the semester.
- After this date, supply fees are **non-refundable**.
- Credits apply to students in the same immediate family only.

### Important Notes

- Families are responsible for receiving and reading emails from 10:10 Academy. Please check your junk/spam folders to avoid missing important information.
- All financial agreements are binding, even if you do not attend the full semester.

This agreement is required for eligibility for enrollment.

10:10 Academy will do due diligence to provide a full educational experience if Federal, State, or local authorities force the closure of our ability to meet in person. If closures happen mid-semester, families will still be responsible for their financial obligations to 10:10 Academy.

Failure to attend a full semester does not absolve registrants from their financial obligations to 10:10 Academy.



# Parent/ Student Handbook

2026 - 2027

[1010Academy.com](http://1010Academy.com)

# WELCOME

## We are so excited you have joined 10:10 Academy!

At 10:10 Academy, we strive to provide abundant learning and abundant relationships! While homeschooling can be a lot of work, we hope that you will find great joy in the relationships you build with our community, and that you will feel the blessings of the investment you are making in your students and those around you.



10:10  
Academy

# TABLE *of* CONTENTS

1. **Leadership Team**
2. **Contact Information**
3. **Codes of Conduct**
  - a Behavior Code
  - b Dress Code
  - c PDA Code
4. **Policies & Procedures**
  - a Anti-Bullying Policy
  - b Visitor Policy
  - c Lunch Policy
  - d Social Media Policy
  - e Chat GPT/A.I.
  - f Church Property
  - g Campus Safety
  - h Sick Policy
  - i Medical Forms
  - j Semester Evaluations (Grades)
  - k Study Hall Procedures
  - l Lost and Found
  - m Communicating Suggestions/Concerns
  - n Conflict Resolution
  - o Policy Violation Enforcement
  - p Termination of Registration
  - q Volunteer Program & Role Descriptions, Volunteer Buyout, and Volunteer Waiver Release
5. **Parent Responsibilities**
6. **Student Responsibilities**
7. **Statement of Faith**



# STAFF

Our Staff is here to support you in your homeschool experience!



## **Alicia Dallas, Program Director**

My favorite roles are being wife to Mr. Dallas and mom to our four kiddos. In my free time I enjoy reading classic literature, going on nature hikes and playing board games with my family.

Once upon a time I was an elementary school teacher and I loved it! When our first baby was born I chose to stay home with her and that's where my passion for homeschooling began. I have always enjoyed creating meaningful hands-on activities for my children, and I'm grateful for the opportunity to design lessons and activities for the students at 10:10 Academy.

As I've been on this homeschool journey, I've found a passion in helping and supporting other homeschool families. It's a great honor to serve as the Program Director at 10:10 Academy. I love this community and I am so thankful for the opportunity to serve our families and teachers.

## **Holly Croley, Community and Events Director**

My husband Ryan and I were married in 2000, and love mentoring the next generation to both love and serve the Lord. I am blessed to have been a part of the education community for many years, both public and private, and have homeschooled my own children since 2013. My two daughters have since graduated, both from 10:10 Academy and have gone on to pursue their dreams. My son who is also a student at 10:10 keeps us busy with sports.

One of my favorite things is to see students use their giftings and talents to the fullest. So, often you will see me busy about campus encouraging our students to be active in developing into who God has called them to be through community service and on-campus activities.

I love meeting new people, coffee, and I love serving our 10:10 community!





### **Jackie Layne, Administration Coordinator**

I am a believer, a devoted wife to my husband Adam of 23 years, and a proud mom to three amazing children, ages 23, 17, and 15. My life is centered around my family, and I find so much joy in supporting and walking alongside them in every season.

In my free time, I love being outdoors, hiking, soaking in nature, and finding peace in God's creation. Whether I'm cheering on my kids, serving others, or simply enjoying time together as a family, I strive to live a life rooted in faith, love, and purpose.

### **Joannah Manuel, Teacher Support Coordinator**

I have had the absolute privilege of serving 10:10 Academy for the past decade, and it has truly been an answer to prayer for my family. As a wife and mom of three, I have homeschooled two of my children all the way through high school, which has deepened my love for this journey. Over the years, I've been honored to teach, support, and walk alongside families as they grow in both faith and learning. My heart is especially drawn to encouraging and serving our incredible teachers, who pour so much into our students each week. Being part of a community that values Christ-centered education and meaningful connection is something I never take for granted. It fills my heart to continue serving, supporting, and investing in the lives of those who make this community so special.



### **Lisa Schron, Executive Director**

Above all, I am a follower of Christ, and a wife and mother. Britt and I were married in 2000, and were blessed with two wonderful boys, Tate and Clayton. In 2006, the Lord called me out of my dream job and into homeschooling.

Our family homeschooled for 13 years. My oldest son graduated with the class of 2023 from Grand Canyon University (GCU) majoring in Computer Science and Cyber Security, while my youngest is part of the class of 2025 at GCU studying Graphic Design and Advertising. Lopes up!

Homeschooling was one of the most challenging, yet most rewarding, experiences of my life. I have developed a passion for education and love learning myself; I intend never to stop!

I've heard it said that, "The best teachers are students in their own classroom." I love seeing students get inspired, I love seeing them surprise themselves, and I love encouraging them on to great things.

I consider my role at 10:10 Academy, be it teacher or administrator or leader, as a service to the Lord and will strive to seek Him and please Him in everything I do here!



# CONTACT

## Information

**Meeting Location:** 8223 California Ave., Riverside, CA 92504

[1010Academy.com](http://1010Academy.com) | (951)594-8441 | [Info@1010Academy.com](mailto:Info@1010Academy.com)

### **Alicia Dallas, Program Director**

[Alicia@1010Academy.com](mailto:Alicia@1010Academy.com)

Office Hours: M-F 9-3

Contact Alicia with any questions, comments, or concerns. She is available to help you or direct you to the appropriate person for your need.

### **Holly Croley, Community and Events Director**

[Holly@1010Academy.com](mailto:Holly@1010Academy.com)

Office hours: M, W-Th 9-3

Contact Holly with questions about Student Council, field trips, events, fellowship ideas, or connection and campus experience needs.

### **Jackie Layne, Administration Coordinator**

[Jackie@1010Academy.com](mailto:Jackie@1010Academy.com)

Office Hours: M-TH, 10-12

Contact Jackie with volunteer absences, to make in-person payments, Jumbula, or any needs while on-campus.

### **Joannah Manuel, Teacher Support Coordinator**

[Joannah@1010Academy.com](mailto:Joannah@1010Academy.com)

Office Hours: M-F 9-3

Contact Joannah with any questions about teachers, teaching, and Google Classroom.

### **Lisa Schron, Executive Director**

[Lisa@1010Academy.com](mailto:Lisa@1010Academy.com)

Office hours: M-Th 11-3

Lisa is available to help you or direct you to the appropriate person for your need.

### **Britt Schron, Chairman of the Board**

[Britt@1010Academy.com](mailto:Britt@1010Academy.com)

Contact Britt with inquiries about serving on our Board of Directors, or regarding issues with 10:10 Academy's program that cannot be solved with the Leadership Team.

# Codes of Conduct

---

The following are guidelines for maintaining a safe and respectful environment while at 10:10 Academy, so that you and your family can enjoy your experience and get the most out of every week!

## Behavior Code

### Students:

- Students are expected to show obedience, respect, and attention to all instructors, staff, parents and church staff. If a child's behavior is continually disruptive or disrespectful, a meeting with the Leadership Team will be set up.
- Students are also expected to show kindness and respect to other students regardless of age.
- No foul language should be used on our campus.
- Students are expected to keep their hands to themselves; violent behavior will be addressed immediately between Leadership and parents.
- Students are expected to treat our host Church with respect. This means leaving classrooms better than they found them, playing in designated areas only, and using appropriate volume when near the Church Office.

### Parents:

- Under no circumstances should a parent confront a student if they believe a student has committed a "wrong" against a teacher, volunteer, or student attending 10:10 Academy. We ask that you stop, pray about the offense, and if it is something that needs to be followed up on, please see a member of the Leadership Team for direction on how to handle the situation. Parents are expected to model Christian behavior towards students, other parents, staff, and church staff.

## Dress Code

If you are dressed inappropriately, or not modestly as decided by the Leadership Team and the dress code guidelines, you will be asked to wear a 10:10 Academy T-shirt. We want to give you the freedom to make your own clothing decisions BUT if lines are continually crossed, you will find yourself in a 10:10 Academy T-shirt. Enjoy the freedom but please do not take advantage of it!

**Dress code applies to students and all adults.**

# Codes of Conduct

---

## Dress Code Guidelines

- No undergarments showing
- Younger students wearing dresses need to wear tights or leggings underneath if they are “active” on the playground or during classes
- Dresses and skirts should reach the end of your middle finger when your hands are rested at your sides (shorter than this with shorts underneath is still not okay!)
- Shorts must have a minimum 5” inseam, and no holes with skin showing above 5”
- Holes in jeans that show skin should follow the fingertip rule
- Tank top straps should be a minimum of one inch wide
- Please no offensive or controversial logos or statements on t-shirt and hats
- For looser fitting tops, please do the “bend over” test to see if you need to add a tank top under your top
- Shirts should cover cleavage and the stomach area at all times, even if arms are raised
- Necklines high enough to cover cleavage

### Enforcement:

- **First infraction** - student will be given a gentle, verbal warning
- **Second infraction** - parents will be notified via email
- **Third infraction** - a meeting will be scheduled with parents

## PDA Code

If romantic relationships develop between students, 10:10 Academy expects students to handle themselves in a Christ-honoring way. No hand holding or public displays of affection should happen while on campus. Leadership will yield authority of managing these relationships to the parents involved as long as these guidelines are being honored.

**If they are not honored, Leadership may step in with correction for the students.**

# Policies & Procedures

---

## Anti-Bullying Policy

Bullying of any form is not tolerated at 10:10 Academy, whether carried out by a child or an adult. Staff, children, and parents will be made aware of the school's position on bullying. Bullying behavior is unacceptable in any form. Repeated violations of this policy can result in disciplinary action and/or up to termination of enrollment.

## Visitor Policy

10:10 Academy hosts one Visitors Day per semester for people that are interested in joining our community. You can check the family calendar for Visitors Day dates. Other than coming on Visitors Day, visitors are not allowed on campus while classes are in session. If you have a non-registered child that accompanied you to campus, they must remain with the parent at all times and you must seek prior approval from a staff member.

**Business meetings outside of the 10:10 Academy program need to be conducted off campus.**

## Lunch Policy

The lunch period is a time for nourishment, thanksgiving, and fellowship for both children and parents.

- If you stay for the lunch period, please pack/bring a lunch for your child. We may have a few hot lunch opportunities throughout the year. You will be notified by email about any hot lunch details.
- The Fellowship Hall is where lunch period will start with a few quick announcements and prayer. This is a very important part of our program. Please plan to gather with us for the first 5 minutes of the lunch period each week.
- Lunch may be eaten in the Fellowship Hall or outdoors as long as the students are not disrupting the church office staff, and stay out of the parking lot, driveway, and street. You **MUST** supervise your own children, babies-10 years old, during the lunch hour if they are playing outside.
- You must supervise your own children, babies-10 years old during the lunch hour if they are playing outside. "Supervise" means that your children are in your eyesight at all times.
- Please clean up all of your food and trash from the tables, around you, and on the floor.
- For the safety of students, if children birth-10 years old are found unsupervised by their parent, a meeting with the Leadership Team will be scheduled. Not only is children wandering dangerous, it can lead to us losing our lease with the host Church. We have an open campus where people looking for help, church members, and visitors from the community visit often. To keep kids safe, please make sure to follow these policies.
- Students must stay in areas where there is adult supervision at all times, and should never be unattended in classrooms.
- Students may not leave campus at lunch or at any other time without a parent or guardian. If you have drop-off student and want them to be able to leave campus, please see the Program Director for more information about our policy.

# Policies & Procedures

---

## Lunch Policy (continued)

### Lunch Play

- Please clean up all of your trash, any trash around you, or any trash on the floor!
- Students birth - 10 years old must be supervised by their parent at all times. “Supervised” means that your children are in your eyesight at all times and less than 6 feet away, if you are not in the designated play areas, where campus supervision is provided
- On the playground, where campus supervision is provided, you need to be actively watching your children, but they may be more than 6 ft away from you.
- In general, students 1st-6th grades and 7th-12th grades should play with others in those age brackets. The official “grade” of the students will be determined by the Leadership Team.
- Toys, balls, and other personal property brought from home and played with are brought at the student’s risk. 10:10 Academy is not responsible for damage to personal property.
- 10:10 Academy’s lease and insurance policy do not allow wheeled toys to be used on campus, including wheeled tennis shoes, skateboards, scooters, bikes, roller skates and other similar toys.

## Social Media Policy

We understand that every family has different rules regarding social media use. 10:10 Academy’s policy is as follows:

- Teachers are allowed to ACCEPT requests from students
- If teachers accept a friend request from a student, they understand that they are to behave in a manner pleasing to God on social media.
- Teachers are strongly encouraged to notify the student’s parent(s) before accepting a friend request.
- Teachers are NOT allowed to use “private message” features to communicate with students; if teachers need to communicate with students, we ask them to email the students and CC the parent(s) or utilize the message feature on our online teacher communication service (Google Classroom).
- Please be aware that your student may still be connected to former 10:10 Academy staff on social media, and you may want to monitor their activity after they are no longer part of our organization.

### For Parents and Students

- Please do not post to social media while on campus. Repeated violations of this by students or parents will result in follow up from the Program Director.
- Pictures and videos can be taken while on campus and posted later
- No pictures should ever be taken in restrooms – this includes mirror selfies
- Parents and students will be respectful of pictures taken on campus to make sure that those in the pictures have approved that their image will be posted online.

# Policies & Procedures

---

## ChatGPT/A.I. Policy

Artificial Intelligence applications, such as Chat GPT, are new emergent technology tools. While this new technology can have great research benefits, it is commonly considered plagiarism in academic circles when student's don't produce their own work. Suspected use of these applications will result in notification to the parent. Parents are advised to monitor their student's use of these programs and discuss the severity of plagiarism with their student.

## Church Property

- Please respect the Church policies posted in the bathroom. Please make sure to talk to your kids about this so you are sure they understand.
- No student is ever permitted in the Church Office.
- The Avenue Christian Fellowship will not be held responsible for injuries sustained on church property.
- Students must remain in the leased facilities, which include assigned classrooms, the patio, playground, and basketball courts.
- Please affirm that your children respect the Church's property. If you see inappropriate behavior by your own children, please correct it immediately. If you see other children not respecting Church property, please report it to Admin.

## Campus Safety

- No running anywhere inside the Fellowship Hall or classrooms
- No rough play, hitting, or kicking
- No climbing up walls, trees or any part of the church building
- Students must stay in areas where there is adult supervision at all times.
- Please drive with extreme caution when entering and exiting the parking lot. Please drive at **5 mph** and be alert!
- Students are not permitted to bring pocket knives or other weapons to school. This includes toy weapons, or toys that resemble weapons of any kind. Violation of this policy may result in notification to law enforcement, depending on the severity of the case.

## Sick Policy

Please be respectful of the health of others. If your child has the following symptoms he/she should not attend class:

- **Fever in the past 24 hours (100.4°+)**
- **Vomiting, diarrhea, colored mucus**
- **Eye drainage**
- **Rash (contagious)**
- **Head lice**

# Policies & Procedures

---

## Medical Forms

10:10 Academy must be given current medical information regarding each student. Please complete the medical section in the online registration system, Jumbula.

It is the parent's responsibility to communicate severe allergies, food or otherwise, to the Leadership Team and to each of your student's teachers. Please acknowledge this with an initial on the handbook receipt page.

## Semester Evaluations (Grades)

Semester Evaluations, or grades, are optional for 7th-12th graders and you must sign up to receive them. Sign ups will close the third week of classes. You will be emailed directly by teachers at the end of the semester. If you do not receive a Semester Evaluation, please email [Info@1010Academy.com](mailto:Info@1010Academy.com). For applicable dates, please see your yearly calendar and/or announcements email.

### A few reminders:

- Many of us do not homeschool for "grades."
- It is the parents responsibility to contact the teacher on their student's progress during the semester. We recommend checking in with them half way through the semester, week 8, and one more time prior to finals week if there is still concern.
- We do not offer progress reports. Please do not email your teachers asking for them. If you need a progress report for your Charter or PSP, please track the graded work coming home each week.
- We only see your child one day a week, and the "grade" may not be reflective of their learning at home.
- 10:10 Academy "grades" are a service and are not official on any transcript or with any agency. We simply try to help you with a suggestion for the work we evaluate.
- If you excused your student from work during the semester, the "grade" may not account for that. You are free to adjust the grade you assign with your Charter, PSP, or PSA as you see fit.

## Study Hall Procedures

Study Hall is a place for 7th-12th grade students to go when they have a free period between classes. Study Hall is a free service we offer to keep students safe and accounted for. Please note the following:

- You must sign up for Study Hall in Jumbula.
- If you choose NOT to sign your student up for Study Hall, they need to be physically with you, within 6 feet, and in your line of sight. This does not allow for friends of your family to watch your students.
- Unless your student has siblings on campus who have classes before or after, or your student is the child of a staff member, your students should not be on campus before their class times or after their class times. Ex: Drop your student off at 9am for Study Hall when their first class starts at 10am or your student's last class is at 1pm and you leave them on campus for 2pm Study Hall.
- If your student does not want to be in Study Hall, an alternative is a volunteer position on campus. Please email [Info@1010Academy.com](mailto:Info@1010Academy.com) to inquire about our student volunteer program.

# Policies & Procedures

---

## What to expect from Study Hall

- A staff member or volunteer to oversee those signed up for Study Hall
- Students are expected to sit quietly in Study Hall with a book to read, homework to do, or studying.
- They are allowed to listen to music with ear buds, quietly, or be on their phones.
- Study Hall is expected to be a quiet-ish space and may vary from hour to hour based on the needs of the students.

## Lost and Found

10:10 Academy does not maintain a lost and found; items left will be thrown out or donated to charity. Please label all items clearly and be responsible for your child's things before you leave for the day.

## Communication Suggestions/Concerns

We are happy to accept feedback, questions, and concerns regarding 10:10 Academy business. The following are the official steps to submitting a concern or suggestion.

- Submissions must be emailed to the Program Director(s) and must come from the original party that has the concern or suggestion. No concerns made through a third party will be addressed.
- The Program Director will review concerns and questions and address them judiciously in a reasonable manner. If the situation warrants, the Program Director may consult with the Executive Director, the Parent Advisory Board, and/or other Board Members for suggestions on resolution.

Please see our [Conflict Resolution Policy](#) for more details.

## A Note to Senior Families

10:10 Academy offers a full schedule of events and ways to honor graduating seniors and their families. These include:

- Help keeping senior parents on track for important dates and deadlines
- Senior yearbook page
- Senior luncheon with Staff
- "Seniors Week" on social media
- A full commencement ceremony where parents and staff honor students
- Graduation certificate
- Graduation reception after the ceremony
- Grad Nite at Disneyland's California Adventure

To be eligible to participate in our senior events, you must be an active part of the 10:10 Academy community for two or more years by taking one or more classes each semester. If you are joining us for your student's senior year, you must enroll in two or more classes each semester of your student's senior year.

# Policies & Procedures

---

## Conflict Resolution

**“Moreover if your brother sins against you, go and tell him his fault between you and him alone. If he hears you, you have gained your brother. But if he will not hear, take with you one or two more, that by the mouth of two or three witnesses every word may be established. And if he refuses to hear them, tell it to the church, let him be to you like a heathen and a tax collector. Assuredly, I say to you, whatever you bind on earth will be bound in heaven, and whatever you loose on earth will be loosed in heaven.” [Matthew 18:15-20](#)**

Because we are all sinners, misunderstandings and personal conflict can occur in any group. At 10:10 Academy we have chosen to base our conflict resolution on the **Matthew 18** passage above.

Most disputes or differences can be resolved by overlooking the offense and forgiving the person who has offended. Often conflict arises because of a simple misunderstanding. Because of this, we ask that you pray about the issue to decide if it is important enough to require confrontation. If, after prayer, God gives you the peace to dismiss the issue, then it is over and forgotten and is NOT to be discussed with others. If, however, after prayer, you feel the offense must be addressed, the offended party must first seek to resolve conflict between the two individuals involved. If either party is unsatisfied or a resolution cannot be met, they must seek the assistance of the Leadership Team to mediate. The Leadership Team will then make the final decision regarding steps for resolution.

## Policy Enforcement

Enforcement of any policy violations will be handled at the discretion of the Leadership Team, depending on the severity of the infraction. Most infractions of policy may be handled in the following manner:

### For Students:

- **First infraction** - student will be given a gentle, verbal warning
- **Second infraction** - parents will be notified via email
- **Third infraction** - a meeting will be scheduled with parents

### For Adults:

- A gentle conversation about the issue and/or an email
- A request for a face-to-face meeting may be made if further discussion or resolution is needed

Not all violations will follow this stepped approach. When necessary, the Program Director may consult with the Executive Director, Board of Directors, or local authorities.

# Policies & Procedures

---

## **Termination of Enrollment**

We expect everyone — adults and children alike— to behave in ways that endeavor to enhance our children’s studies in a Christian environment and to promote general Christian fellowship, benevolence, and camaraderie while at our program. We expect the adults to be the examples in this area, treating students and other adults with respect, courtesy, and kindness, according to Biblical principles. Non-biblical actions of members at 10:10 Academy or non-compliance with the by-laws or policies can be grounds for termination of enrollment at the recommendation of the Board, effective immediately after the vote is made. If a family’s enrollment is terminated, the parent will be notified by the Program Director or another designated board member.

# Parent Responsibilities

---

## All Parents:

- Read and understand 10:10 Academy's Parent/Student Handbook.
- Commit to reading weekly announcements emails and other communications. Most of the communication of important information will be through email and posted on the Jumbula homepage. Please check your email and read each correspondence carefully!
- **Always give the benefit of the doubt.** If you have a question, concern, or feedback to give staff, teachers, or Leadership, or other members of our community, we ask that you first review the Conflict Resolution Policy (included here), pray about the issue, then approach our staff with love and patience, while giving the benefit of the doubt. We are here to serve you and desire healthy, Christ-like interactions.
- Parents should pick up their 7th-12th grade drop-off students from campus on time. On time is considered on the hour.
- Students, of any age, should not ever be in the parking lot unattended. Please do not give your students the keys to your car to retrieve items for you. If students are found unattended in the parking lot, it may cause us to lose our lease.
- Students should be within 6 feet of you and in your line of sight if you are in the parking lot as a family. The exception to this is students who are 16 years of age and older, AND are licensed drivers.
- Licensed student drivers who are 16 years of age and older may be in the parking lot only for the purpose of arriving, leaving, or briefly retrieving something from their vehicle. Hanging out in cars or in the parking lot is not permitted for any 10:10 Academy student.
- If your licensed driver is leaving campus early for the day, they need to notify a member of the staff prior to leaving.
- Please be sensitive to the classroom structure and those who have paid for the class. This includes taking too much of the teacher's time before or after class and asking the teacher if a sibling can participate or join the class for the day. If you have a special request, please see a member of Leadership; we are happy to help!
- Check your family mailbox (found at Admin) and your child's backpack at the end of each day.
- Parents are responsible for purchasing any texts, materials, or other needed items before the start of classes and for paying for their child's classes and any associated fees.
- Please go over the student responsibilities with your student. Please lead by example and follow the student responsibilities that also can apply to you.
- Under no circumstances should a parent confront a student if they believe a student has committed a "wrong" against a teacher, volunteer, or student attending 10:10 Academy. We ask that you stop, pray about the offense, and if it is something that needs to be followed up on, please see a member of the Leadership Team for direction on how to handle to situation.

## K-6th Parents:

- If you have a child in the K-6th grade classes you must remain on campus while they are attending classes. You may send another adult in your place if needed once you have communicated with staff.
- If you have a student in K-3rd, please pick up your child 10 minutes prior to the hour to escort them to their next class. Our classes are 50 minutes long. Our teachers or class helpers cannot leave the class until all children have been picked up. If parents do not pick up their students, they will be escorted to the administration desk in the Fellowship Hall.

# Student Responsibilities

---

- Be on time. Be prepared for class. All students need to come to class with paper, writing utensils, and any necessary items defined by their teacher for success in the class.
- No toys are permitted in class. This includes toys with wheels on them on campus, including but not limited to roller skates, roller blades, skateboards, bikes, shoes with wheels, etc.
- If students bring toys to play with during lunch, they must be regular playground type toys, and ones that they are willing to share with other students freely. Special toys and equipment should not be brought to campus.
- Please do not post to social media while on campus. Repeated violations of this by students will result in them losing the right to have a cellular device on campus.
- If you have a cell phone, it should not be seen or heard during class time. Please put your phones on silent during class – parents and students! Phones out during class may be taken by the teacher and can be retrieved by the parent from the Program Director or Administration Coordinator.
- Use of headphones or earphones during class is not allowed
- If there is inappropriate content/music found on your phone while you are on campus, your phone will be confiscated and your parent will be notified. We will not risk exposure of anything inappropriate getting into the hands of any of our students. Please be responsible with your cell phone use while on campus.
- Check Google Classroom for assignments from teachers, as directed by your parent, two to three times per week.
- Students may not leave campus at lunch or at any other time without a parent or guardian. If you have drop-off student and want them to be able to leave campus, please see the [Program Director](#) for more information about our policy.
- Reminder of enforcement policy:
  - **First infraction** - student will be given a gentle, verbal warning
  - **Second infraction** - parents will be notified via email
  - **Third infraction** - a meeting will be scheduled with parents

# Statement of Faith

---

## Section 1 – God

God is the Creator and Ruler of the universe. He has eternally existed in three personalities known as the trinity: the Father, the Son, and the Holy Spirit. These three are co-equal and are one God. We believe God is the definition of goodness; He is just while extending grace to mankind through Jesus Christ.

[Genesis 1:1, 26-27](#), [Genesis 3:22](#), [Psalms 90:2](#), [Matthew 28:19](#), [1 Peter 1:2](#), [2 Corinthians 13:14](#)

## Section 2 – Jesus Christ

Jesus Christ is the Son of God. He is God and Son of God all at the same time; He is co-equal with the Father God. Jesus lived a sinless human life and offered Himself as the perfect sacrifice for the sins of all people by dying on a cross. He arose from the dead on the third day to demonstrate His power over sin and death, and as the Father's acceptance of Christ's sacrifice for the sins of mankind. He ascended to Heaven's glory and will return again someday to earth to reign as King of Kings, and Lord of Lords.

[Matthew 1:22-23](#), [Isaiah 9:6](#), [John 1:1-5, 14:10-30](#), [Hebrews 4:14-15](#), [1 Corinthians 15:3-4](#), [Romans 1:3-4](#), [Acts 1:9-11](#), [1 Timothy 6:14-15](#), [Titus 2:13](#)

## Section 3 – The Holy Spirit

The Holy Spirit is co-equal with the Father and the Son of God. He is present in the world to make men aware of their need for Jesus Christ. He also lives in every Christian from the moment of salvation. He provides the Christian with power for living, understanding of spiritual truth, and guidance in doing what is right. He gives every believer a spiritual gift when they are saved. As Christians we seek to live under His control daily.

[2 Corinthians 3:17](#), [John 16:7-13, 14:16-17](#), [Acts 1:8](#), [1 Corinthians 2:12,3:16](#), [Ephesians 1:13](#), [Galatians 5:25](#), [Ephesians 5:18](#)

## Section 4 – The Bible

The Bible is God's Word to us. It was written by human authors, under the supernatural guidance of the Holy Spirit. It is the supreme source of truth for Christian beliefs and living. Because it is inspired by God, it is the truth without any mixture of error. It is fully applicable in today's world.

[2 Timothy 3:16](#), [2 Peter 1:20-21](#), [2 Timothy 1:13](#), [Psalms 119:105, 160, 12:6](#), [Proverbs 30:5](#)

## Section 5 – Human Beings

People are made in the spiritual image of God, to be like Him in character. People are the supreme object of God's creation. Although every person has tremendous potential for good, all of us are marred by an attitude of disobedience toward God called "sin"; mankind is born into this condition. This attitude separates people from God and causes many problems in life. We naturally have a proclivity toward stubborn self-centeredness.

"I want what I want, when I want it", pride "I deserve it", and evil "I will hurt you to get what I want". Sin has also corrupted mankind's understanding of God's natural order for gender (male and female), sexuality (within the proper context of marriage) and marriage (between one woman and one man) as defined by the Holy Scriptures.

[Genesis 1:27, 2:24](#), [Psalms 8:3-6](#), [Isaiah 53:6a, 59:1-2](#), [Matthew 19:5](#), [Romans 3:23](#)

# Statement of Faith

---

## Section 6 – Salvation

Salvation is God’s free gift to us but we must accept it. We can never make up for our sin by self-improvement or good works. Only by trusting in Jesus Christ as God’s offer of forgiveness can anyone be saved from sin’s penalty. When we turn from our self-ruled life and turn to Jesus in faith we are saved. Eternal life begins the moment one receives Jesus Christ into his life by faith.

[Romans 6:23](#), [Ephesians 2:8-9](#), [Titus 3:5](#), [Galatians 3:26](#), [Romans 5:1](#)

## Section 7 – About Eternal Security

Because God gives us eternal life through Jesus Christ, the true believer is secure in that salvation for eternity. Salvation is maintained by the grace and the power of God, not by the self-effort of the Christian. It is the grace and keeping power of God that gives us this security.

[John 10:29-30](#), [2 Timothy 1:12](#), [Hebrews 7:25](#), [10:10](#), [14](#), [1 Peter 1:3-5](#)

## Section 8 – About Eternity

People were created to exist forever. We will either exist eternally separated from God by sin, or eternally with God through forgiveness and salvation. To be eternally separated from God is Hell. To be eternally in heaven with Him is eternal life. Heaven and Hell are real places of eternal existence.

[John 3:16](#), [1 John 2:25](#), [5:11-13](#), [Romans 6:23](#), [Revelation 20:15](#)

# Volunteer Program & Role Descriptions

---

## Why We Need You

Volunteers are essential to the success of 10:10 Academy! Your time and service help us keep tuition affordable, builds a warm community, and makes each day run smoothly. We are so grateful for you!

If you're unable to volunteer, you may choose the Volunteer Buyout option. These funds help us hire help where needed. Please see the next section for full details.

## How to Sign Up

- *Wednesday Volunteers:* [volunteersignup.org/L7K8A](https://volunteersignup.org/L7K8A)

## Sign-Up Guidelines:

- If you have 1–2 students, sign up for 1 role per semester.
- If you have 3+ students, sign up for 2 roles per semester.
- Volunteer sign-ups are first come, first serve and will close on August 19, 2026.
- We apologize in advance if no roles remain that suit your family. We encourage you to sign up early to ensure you get the role that best suits your needs.

## Volunteer Requirements:

- Complete a Volunteer Waiver
- Attend a training session (online or in person)
- Sign in weekly for your role

Note: More than one unexcused absence per semester will result in a **\$10 fee** per absence

## Volunteer Role Descriptions

### Classroom Helper

Help create a calm, safe, and engaging classroom environment by supporting the teacher.

Responsibilities include:

- Contact the teacher before the semester to review expectations
- Assist with classroom management and activities
- Retrieve supplies or make copies as requested
- Help grade or collect assignments, if needed
- Learn class routines to sub if needed (once per semester)
- Support classroom transitions and clean-up
- Escort K–6 students to the student restrooms (see restroom protocol in Handbook)
- Assist with K–3 pickup or coverage between classes
- Sub for teacher briefly if they need to step out
- Communicate with teachers respectfully (not during instruction)

# Volunteer Program & Role Descriptions

---

## Volunteer Role Descriptions (continued)

### Floating Helper

- Check in weekly with Admin
- You may be asked to:
  - Assist in a class
  - Help with clean-up
  - Support other campus needs
- Sometimes you may not be needed—or called last-minute

## Facilities/Admin Roles

### Admin Helper (AM/PM)

- Assist with filing, distributing paperwork or miscellaneous admin duties
- Morning or afternoon flexibility

### Lunch Clean-Up 1 & 2

- At 1:00pm, check your assigned lunch area for:
  - Trash
  - Left belongings

### Supply Room Helper

- Check in with the Academy Assistant
- Help with organizing, cleaning, or restocking, taking inventory

## Playground & Lunch Supervision

### Playground (Main Area or Field)

- Monitor students for safety
- Remind students of rules and safe play
- Report any issues to leadership
- Wear a vest for easy student recognition and a walkie talkie (pick up at Admin)
- Be ready to move between areas if needed
- Review lunch time rules in the Parent/Student Handbook
- Attentively and actively watch children and, if possible, refrain from cell phone screen time during your shift

# Volunteer Program & Role Descriptions

---

## Volunteer Role Descriptions (continued)

### Lunch Clean-Up

- Pick up trash and lost items
- Empty trash cans
- Wipe tables and sweep under tables as needed

### End of Day Clean-Up

- Break down admin area and help with end of day clean up
- Duties may include:
  - Wiping high-touch surfaces
  - Taking out trash
  - Sweeping/mopping/vacuuming
  - Follow the Admin's cleaning checklist

### Lunch Pick-Up

- Lunch pick up volunteers will be helping pick up lunch for events as needed.

## Special Events & Leadership Support

### First Friday Helpers

- Assist at student fellowship nights (4x per semester)
- Time: 6:15pm-8:45pm
- Help supervise, encourage students, and clean up

### Student Council Assistant

- Attend meetings (before school, lunch, or after school)
- Support Student Council-led events like Pizza Day, dances, and holiday celebrations
- Interview required with Campus and Events Manager

### Events Helper

- Assist with major school events (Christmas party, Graduation, dance, etc.)
- Interview required with Campus and Events Manager

# Volunteer Buyout Option

---

At 10:10 Academy, we believe in building a strong, connected community. Our volunteer program plays a big part in creating the warm, supportive environment our families love. To keep things running smoothly, each family is asked to participate in one of two ways:

## Volunteer Requirements

### Families with 1–2 enrolled children:

Sign up for **1 volunteer role per semester**

### Families with 3 or more enrolled children:

Sign up for **2 volunteer roles per semester**

We have a variety of opportunities both in and out of the classroom! See our volunteer role descriptions for options.

## Buyout Option

We understand that some families may not be able to commit time to volunteering. If that's the case, you can choose the buyout option instead.

### Buyout Fees:

- 1–2 children enrolled: **\$100**
- 3 or more children enrolled: **\$150**

## To Pay for the Buyout Option

You can add the buyout option directly to your cart during registration on **Jumbula**.

If you do not sign up for a volunteer role.

- Log in to your Jumbula account
- Navigate to the **“Volunteer Buyout”** tab
- Select the **“Buyout”** Option
- Click **“Express Checkout”** and complete your payment

If you decide not to volunteer and do not add the buyout charge, it will be **manually added** to your account by Week 3.

This program ensures that every family supports the success of 10:10 Academy—either by giving time or helping fund the support we need to operate smoothly.

Questions? [Info@1010Academy.com](mailto:Info@1010Academy.com).



# Parent Volunteer Waiver and Release

I, (the undersigned), intend to participate as a volunteer in the 10:10 Academy. I understand that I am not an employee of 10:10 Academy and will not receive any compensation or benefits for my services and that the 10:10 Academy **does not provide worker's compensation insurance for volunteer participants**. I understand that in my volunteer activity there is a risk of injury, damage and loss to me and I agree to **assume all risks and responsibilities** surrounding my participation. By signing this form, I, on behalf of myself, my heirs, assigns, legal and personal representative(s), agree, to the maximum extent permitted by law, to **release, waive, discharge and covenant not to sue** 10:10 Academy, officers, representatives, agents and employees (hereinafter collectively "10:10 Academy") from liability from any and all claims including the negligence of 10:10 Academy, resulting in personal injury, accidents, or illnesses (including death) and property loss arising from my volunteer participation in this program. Further, I, on behalf of myself, my heirs, assigns, legal and personal representative(s), agree to **indemnify and hold harmless** 10:10 Academy from any and all claims, demands, actions, or causes of action (including attorney fees and court costs) on account of damage to personal property, or personal injury, or death which may result from my volunteer participation in this program.

I have read and understand the foregoing provisions and agree to abide by the terms thereof.

\_\_\_\_\_  
**Parent Volunteer Name**

\_\_\_\_\_  
**Parent Volunteer Signature**

**BOTH Parents must complete and sign this section.**

\_\_\_\_\_  
**Father/Legal Guardian Name**

Have you ever been convicted of or plead guilty or "no contest" to a felony or any other criminal offense involving a minor including child abuse or child neglect?

No  Yes - if yes, please attach a separate sheet giving complete details.

\_\_\_\_\_  
**Father/Legal Guardian Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Mother/Legal Guardian Name**

Have you ever been convicted of or plead guilty or "no contest" to a felony or any other criminal offense involving a minor including child abuse or child neglect?

No  Yes - If yes, please attach a separate sheet giving complete details.

\_\_\_\_\_  
**Mother/Legal Guardian Signature**

\_\_\_\_\_  
**Date**